

Intended Learning Outcomes of Disability Awareness Training

After undertaking this training all attendees will be able to:

- ✓ define disability
- ✓ identify a range of impairments covered by current legislation that may affect KFA participants
- ✓ clarify their responsibilities as a service provider under the DDA
- ✓ identify ways in which they can anticipate and be clear about the needs of participants with impairments, and so make KFA activities accessible to all
- ✓ list hints and tips for working with participants with specific impairments in terms of environment, etiquette, terminology and communication

Time	Participants	Activity	Tutors / Facilitators
9.30 am	All delegates	Arrival and registration	KFA facilitators
10.00 am – 12.00 This session will break at a convenient point for refreshments.	All delegates	A 2-hour awareness-raising session which covers current legislation related to disability and its application for participants of a KFA class and events organisers.	Judy Irwin Judy has worked with the KFA since 2000 and is well-known for her work in industry and with major universities in the UK.
12.00 -12.45 pm	All delegates and tutors	Lunch	
1.00 pm - 2.00 pm	2 groups (each group to include half of all delegates attending the course)	2 workshops running side by side, designed to address specific disabling conditions or impairments.	Carol Cook , British Sign Language tutor Pat Dykes , Regional Information Officer, the Stroke Association
2.00 pm – 2.15 pm	All delegates & tutors	Refreshment break	
2.15 pm - 3.15 pm	2 groups (each group to include half of all delegates attending the course)	2 workshops running side by side, designed to address specific disabling conditions or impairments.	Carol Cook , British Sign Language tutor Pat Dykes , Regional Information Officer, the Stroke Association
3.30 pm	All delegates and tutors	A chance to summarise and collect feedback. Thanks and close.	KFA facilitators

The content of the morning session includes:

- ✓ Understanding what disability means from different perspectives
- ✓ Raising awareness about the barriers that disabled people experience
- ✓ An appreciation of what the law says
- ✓ Practical tips on communicating effectively with disabled people

The content of the afternoon sessions will include:

- ✓ Developing an awareness of the types of impairments that may affect participants in KFA classes
- ✓ Understanding how KFA teachers can anticipate the needs of participants with impairments and so make KFA activities accessible to all
- ✓ Hints and tips for working with participants with specific impairments in terms of environment, etiquette, terminology and communication

A useful resource

We recommended that all delegates familiarise themselves with the contents of the **KFA's Disability Awareness booklet** in advance of attending a Disability Awareness day. The booklet is copyrighted and therefore cannot be reproduced as a photocopy; however a download can be ordered from Cathy Johnson by ticking the box on your booking form.

Disability Awareness Training

Movement First – Disability Second

Dear Colleague,

11 November 2009

In 2008 EMDP and the KFA's National Training Standing Committee (NTSC) passed the responsibility for Disability Awareness training to the 9 UK regions to design and deliver at a more local level. In Eastern Counties provision of that training now falls to the Training & Development Partnership (TDP). As a service provider the KFA must comply with the requirements of the Disability Discrimination Act 1995 and 2005 (DDA). In order to fulfil its obligations to anticipate the needs of disabled people, you are aware that the KFA must provide training to its representatives and since 2001 all KFA teachers and trainers have been expected to undertake Disability Awareness (DA) training every 6 years. We are now in the second 6 year period, which commenced on 1st September 2007.

Statement of intention

It is hoped that through Disability Awareness training all KFA representatives will practice a level of care that ensures KFA activities, including classes, events, CPD and training courses, are accessible to all participants and potential participants, regardless of any impairments they may have.

In addition to our teachers and trainers in Eastern Counties, the training will be open to any member of an ECKFA working group or Area Association Committee who may be involved in planning and organising KFA events and the publicity and marketing of KFA activities. We strongly encourage attendance and we consider it good practice to invite all our volunteers in the region to come along to this training and find out more about how current legislation on disability affects what they do for the KFA day to day. **It is worth noting that any teacher or trainer who has not completed the training within the 6- year period will not be covered under the KFA insurance should a claim or complaint be made against them on the grounds of disability discrimination.**

KFA Requirements

The KFA requirement for existing teachers is to complete the prescribed DA Training within each 6-year period. This means that you must complete your training between 1st September 2007 and 31st August 2013, not within 6 years of your last course. Newly qualified teachers have 6 years from their graduation date to complete their first DA training. **Although we have 4 years of the mandatory period left, this will be the only programme on offer in Eastern Counties during this 6-year period, so don't delay in booking your place on an ECKFA course.**

In order to meet KFA requirements, whilst helping to keep delegates' travelling and costs to a minimum, a decision has been made by the Training & Development Partnership to run a series of 1-day Disability Awareness courses around the Region. Teachers and trainers who can show that they have completed DA training in the current period through another provider will not be expected to attend, although they will be welcome to do so since the training will be tailored specifically to the needs of the KFA.

A 1-day course close to your home

The 1-day course will travel the Region in a road show and you can book your place on the course that suits you best should you be unable to make the date the road show visits your part of the region. However space at some venues is limited, so I would encourage you to attend the course in your own part of the Region wherever possible.

The course fee is £15. As the day includes a number of professional presenters with expertise in the field of disability the training represents excellent value for money. Hot and cold drinks will be provided; please bring your own lunch.

Enrolling on the course

The attached enrolment form allows you to secure your place on the course now, regardless of the date, and your form should be completed and returned to me no later than 15th December 2009 indicating your intention. Please pay now and make your cheque payable to "ECKFA" if you are booking for the September 2009 course. For future courses payment should be made 4 weeks before attendance. Overleaf you will find an outline of the course and on behalf of the Training & Development Partnership I look forward to welcoming you on the day. In the meantime if you have any questions please do not hesitate to contact me.

Regards,



Cathy Johnson, CPD Officer, Eastern Counties KFA Training & Development Partnership

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To reserve your place on a course near you please complete the booking form below and return it to the Regional CPD Officer, Cathy Johnson by 15th December 2009.



Courses

East	17 April 2010	Stanway Village Hall, Villa Road, Stanway, near Colchester, CO3 0RH
South East	18 September 2010	Canon Roche Social Centre, Billericay, CM12 9LL
South West	Spring 2011	At a venue in the Hoddesdon/Ware area date and venue to be confirmed, in agreement with local Area committees

Name			EMDP Membership No. (if applicable)	
Address				
Email address				
Contact Tel no's				
Name of person to contact in case of emergency on the day			Emergency Contact's Tel no's	
Please reserve a place for me on the course. (please enter your preferences below – e.g. "East") We will try to accommodate your first choice wherever possible				
My FIRST choice is			My SECOND choice is	
I would like to enter the draw to win back my course fee; I will add £1 to my cheque when booking my place (please tick)				
I enclose my cheque payable to "ECKFA" (please tick)	£15.00 (course fee only)		£16.00 (course fee + draw)	
I will pay my fee one month prior to the course date				
Please send my Disability Awareness booklet to	Email:			

In order to contain costs, communication from the Regional CPD Officer will be sent to you by email wherever possible. If you do not have an email address to receive ECKFA communications, please provide the email address of a KFA colleague who has agreed to accept confirmation of your place on the course.

For ECKFA use

Date confirmation sent		Delegate added to reservations list	
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